

Woman's Fair Tucson - Vendor Application and Agreement

Thank you for your interest in participation in the Tucson Woman's Fair being held at the Tucson Expo Center, December 7, 2019.

Terms and Agreement: Vendors agree to protect, indemnify Premier Event Consulting and all individuals associated with the planning of this event, harmless against all claims, losses and or damages to persons or property, charges or fines assessed to Vendor for violation of any requirements for doing business and selling goods and/or services. Premier Event Consulting reserves the right to refuse participation for any of the following reasons – incomplete application, non-payment of fees, booth sharing, inappropriate actions or notification of violation of common business requirements. All vendors are responsible for complying with Health, Municipal, and other Governmental Business requirements. When completing this Vendor Application, please sign/initial each selection made in the appropriate field. Such acknowledgement will constitute a binding agreement between you and Premier Event Consulting for the reservation of booth and any additional set-up and service fees for only the event noted. All fees are due at the time the application has been approved and are 100% non-refundable. In the event the date and/or location of the Tucson's Woman's Fair changes, Premier Event Consulting will make every effort to accommodate your/your company at another similar/like event within 365 days; however, such accommodation is a courtesy and is not guaranteed.

Vendor Accommodation		Approved Application and Payment –advance notification	Approved Application and Payment – standard notification	Signature and Initials
Classic Set-up	10x8 space only	\$150.00	\$200.00	
Classic + Set-up	10x8 with 1 table and 1 Chair	\$175.00	\$250.00	
Silver Set-up	10x10 space only	\$175.00	\$225.00	
Silver + Set-up	10X10 space, 1 table and 2 chairs	\$215.00	\$300.00	
Gold Set-up	10x20 space only	\$250.00	\$350.00	
Gold + Set-up	10x20 space, 2 tables and 2 chairs	\$300.00	\$400.00	
Premier Set-Up	10x10 booth, 2 tables, 2 chairs, electricity (optional)	\$200.00	Not available	
Premier + Set-up	10x20 booth, 2 tables, 2 chairs, electricity (optional)	\$300.00	Not Available	
Food Vendor (Outside)	Up to 10x20	\$250.00	\$375.00	
Electricity	Access Only	\$40.00	Not Available	

Please Note: Applications are limited to one representative/distributor per business.

Date: _____

Name of Business Representative _____

Name of Business _____

e-mail: _____ **use for invoicing? (Circle) Y / N**

Telephone: _____

Event/Vendor Requirements:

- Application Process: Each Vendor must apply prior to the day of the event. All applications will be time stamped and processed only when full payment has been received. If approved a Vendor ID will be assigned. All Vendors will be supplied a Vendor Badge with ID and Booth information noted that must be worn the day of the event.
- Absolutely NO booth sharing allowed. Each Vendor must apply individually.
- ALL tables must be fully covered.
- All items must be approved by Premier Event Consulting and meet state, municipal and health regulatory requirements must be met and when required, proof furnished no later than 30-days prior to the event.
- Cancellations – should you need to cancel your attendance; your space can be allocated to the SAME Company with an approved application of the new Vendor participant. No fees will not be refunded. Ex: Jane Doe, independent distributor for ABC Company pays her fee and secures a booth. Later she finds she is unable to attend so she contacts May Smith, also an independent distributor for ABC Company and Mary submits her application and is approved. Mary pays Jane the booth fee and Mary attends the event.

Booth Descriptions:

Space only = Vendors supply their own tables and chairs, no electricity accessible (including extension cords)

- Classic – 10x8 Booth space only
- Classic + - 10x8 Booth, 1 table and 1 chair
- Silver – 10x10 Booth space only
- Silver + - 10x10 Booth with 1 table and 2 chairs
- Gold – 10x20 Booth space only
- Gold + - 10x20 Booth with 2 tables and 2 chairs
- Premier Member – 10x10 Booth, with 2 tables and 2 chairs, electricity optional
- Premier Member + - 10x20 Booth, with 2 tables and 2 chairs, electricity optional

Food Vendors-

Premier Members will provide Premier Consulting with a copy of their Health, Food and Beverage Licenses, Insurance and type of food being served. Space may be restricted, which could limit the number of vendors allowed. Premier membership will get advance notification and first right of refusal on participation.

Premier Members –

Premier Event Consulting Membership -qualified vendors must submit a signed, dated letter describing the business, document all required insurances, any Health, State and Municipal licenses have been secured and agree to provide proof, when/if they are required. All Premier Members are expected to promote the event through online resources and are accountable Vendor References, when requested.

Premier Members will get first right of refusal on all advance notifications for future events, premium booth locations and inclusion of all booth supplies (as noted in Vendor Accommodations). When available, Premier Members will be included in online event advertisement.

I _____ wish to be considered as part of the Premier Member Group. I understand that although there's no membership fee, I will be expected to support and promote the group as noted above.

I would like to be part of a planning committee? Y _____ N _____

Date: _____